# YOUR APPRENTICESHIP JOURNEY WITH PBS





#### **JANUARY - APRIL**

APTUS applications open. Apply by answering pre-screen and work eligibility questions



PBS receives CV's & will reach out directly to arrange interview. The interview will consist of behavioural questions & a short presentation by candidate

Feedback provided to unsuccessful candidates. Offer of Apprenticeship made to successful candidates within this timeframe.

College start date confirmed.

Apprentice attends offshore medical. Invited to the office for induction to the company, collect PPE and to meet with new apprentices of other disciplines.

Arrive at the hotel the day before enrolment for room allocation and safety & conduct induction. Meet with PBS HR and attend a meal with 2nd year apprentices to get to know each other.



## **1ST YEAR AT FVC**

FVC provides weekly attendance records & Quarterly Appraisals to confirm progression. Quarterly calls/emails from HR Advisor take place to keep in touch with Apprentice and make sure Apprentice is okay.



The first year at college begins.



**Promotion to Senior** Mechanical Technician on completion of Improvership Plan. Congratulations!

#### 2ND YEAR IMPROVERSHIP

Improver to complete Portfolio requirements & submit evidence to their CA for verification and sign off.

> Competency Assessor will arrange a meeting OCC to go through requirements of the Plan, will set up the 6 Month Review Meeting.

## 2ND YEAR AT FVC

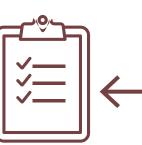
Same as Year 1, plus the Apprentice is assigned an Asset in May for first Mobilisation in June. Apprentice completes offshore survival & medical certification.

#### **1ST YEAR IMPROVERSHIP**

Now an Improver, you are introduced to your Competency Assessor by HR. Issued with an Improver Development Programme.

### **MAY - JUNE (2ND YEAR)**

Relevant pre-mobilisation CBT's (computer based training) assigned to Apprentice for completion



3RD & 4TH YEAR ONSITE

All Mandatory CBT's completed prior to starting.

Regular progress reviews with FVC Tutor/Assessor. Quarterly calls/emails from HR Advisor to keep in touch.

